

Application Conditions

PROGRAMME FEE

- The fee will be revised if there are changes in the number of students and activities. All the associated costs that are incurred due to the changes made by Home University will be borne by Home University.
- The fee is subject to change if the currency exchange fluctuates more than 1% **against** the current rate stated in the proposal submitted to Home University upon the date of payment. The Home University is advised to consult **the respective Organizer of UTAR** before making the payment.
- The accommodation will be arranged by UTAR based on availability.
- Fees paid are not refundable, but replacement of participants may be allowed.
- The fee must be paid in full three weeks before the start of the programme.
- UTAR reserves the right to make any amendments and/or changes to the programme if warranted by circumstances beyond its control.

The programme fee paid excludes the following:

- Transportation throughout the study tour unless it is indicated.
- Sightseeing/entrance fees unless it is indicated
- Visa and passport fees
- Vaccination if necessary
- Travel insurance
- Personal items i.e. toiletries and groceries.
- Telecommunications

TRAVEL INSURANCE

Comprehensive travel insurance is mandatory for the study tour. Participants must ensure they read and understand the insurance details. Participants are required to submit a copy of insurance policy to UTAR for record purposes.

CANCELLATIONS/AMENDMENT

No cancellation is allowed unless the study tour is cancelled by UTAR. UTAR reserves the right to cancel the tour and/or modify the itinerary in any way it thinks desirable especially due to insufficient participants, natural disaster or any unforeseen circumstance.

UNUSED SERVICES

Sometimes due to circumstances outside our control, or in the best interests of the participants, the itinerary may vary slightly. No refunds will be given for any unused portions of the programme in respect of accommodation, contents of study, or any other services included in the study tour fee but not utilised for the study tour.

SPECIAL REQUESTS

Where there is a special dietary requirement or other important requests, the University shall be informed by writing before the departure of the study tour. Whilst every effort will be made to meet these requests, they cannot be guaranteed.

HEALTH

Each participant must be in good health for travelling and all costs associated for treatment in Malaysia will be borne by the participants.

PERSONAL APPEARANCE RELEASE

I understand the above terms and conditions and grant permission to UTAR to take photos/videos of me and/or use photos/videos taken of me on the above study tour for university publications and/or for promotional use in printed and electronic or in whatever form and means. I waive the right to inspect or approve the photos/videos and also waive the right to any payment or royalties arising from or related to the taking of my photos/videos and/or use of my photos/videos.